



Llangattock Community Council CYNGOR CYMUNED LLANGATWG

Minutes of a meeting of Llangattock Community Council’s Central Services Committee held online Thursday 20th October 7pm

Attendance: *Cllr R Jones (Chair), Cllr G Jones, Cllr S Ady, Cllr G Dobbs, Cllr J Rees (by 7:30pm)*

Clerk – *Kay Bailey*

Public Participation:
None

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| 41/22 | Apologies for absence | Cllr J Rees |
| 42/22 | Members’ declarations of interest | None |
| 43/22 | <p>Minutes from the meeting of September - agree as true and accurate & matters arising from this meeting</p> <p>July minutes: Cllr R Jones proposed, seconded by Cllr G Jones, resolved: the minutes were a true and accurate record</p> <p>September Cllr G Jones proposed, seconded by Cllr S Ady, resolved: the minutes were a true and accurate record</p> <ul style="list-style-type: none"> • Water Butt has been fixed. • Toilet Door has been painted. • Beechnuts and moss – request to go to Tim Adams. • RJ mentioned the Dardy Bench that needs trimming. • Cllr R Jones queried the OTM verge/hedge cut – contact OTM in relation to the hedge/verge needing to be done. The Clerk confirmed that the verge and the hedge were part of the quote that was accepted. • Kicking Wall RJ suggestion to keep the wall until posts could be discussed/sourced, further discussion took place. The Clerk suggested that a site visit for full council take place, GJ suggested that the Powys Officer come to site to advise on safety first. • RJ confirmed that the metal posts for the signs should be ready to delivery shortly • RJ showed the QR Code for the Fountain for the history walk; the Miles Hall scan code will be produced shortly. The Code was discussed, and it was unanimously accepted to be placed on the Car Park wall near the Fountain. • | |
| 44/22 | Central Services Budget discussion and report (Cllr S Ady & Clerk/RFO) | |

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16 Kennelwood, Gilwern, NP7 0BD



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| | <p>Cllr S Ady shared the suggested budget with the Committee that was compiled by Sam, Gail, and Kay. The HR element has been left out until this has been discussed separately. The budget items and updates were run through and discussed.</p> <p>SA requested that RJ/GD look at the current fencing issues (and come back with costs for fixing the boundary between the Beechwood/Recreation Ground) in relation to this year's £1000.00 budget for November's meeting.</p> <p>SA/GJ will be doing a fencing walk and will look at the deeds to see if they can find clarity.</p> <p>The rest of the budget was shared. Various items were discussed.</p> <p>SA confirmed that this year's forecast for Central Services could potentially have excess this year to be spent on a shed in between the toilet block and the disabled pod, this would help the memorial garden and the LVS group with their storage. This may mean the cemetery shed could be cleared and repaired.</p> <p>RJ bought up excess money to be used for thanking people. RFO confirmed that other budgets could be used for this.</p> <p>SA requested that the Memorial Garden budget heading be moved to the Planning and Environment Committee as it is more appropriate. This was proposed by SA and seconded by RJ – unanimously accepted to move this budget heading to the Planning and Environment Committee. GJ will now be in charge of the budget, including any outstanding requests in relation to it.</p> |
| 45/22 | Receive this month's asset maintenance list/requests Clerk – confirmed that she has not updates |
| 46/22 | Council Tool Kit Update (Clerk, Cllr S Ady, Cllr G Jones) The Clerk confirmed that they had run through the "health check" part of the toolkit and work is ongoing. SA stated that this checklist will need to be taken to the Full Council at some point, this is mainly to talk through the actions that are needed, and their potential to impact on the Audit. |
| 47/22 | HR update in relation to job description & contract To resolve if this meeting should exclude the public and press as per the Public Bodies (Admissions to meetings) Act 1960 due to the potential of personal/confidential information being discussed. SA stated that she had met with the Clerk in relation to the job description and the contract (in line with the toolkit), the job description has been updated along with contract. The changes were shared with the Committee. The changes were proposed by Cllr G Dobbs and seconded by Cllr R Jones, and it was unanimously accepted. Cllr J Rees enquired if more hours were required, Cllr Ady stated they are looking at the hours. |
| 48/22 | Date of next committee meeting to be 17th November 7pm 2022 Noted |

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