



Llangattock Community Council CYNGOR CYMUNED LLANGATWGW

The following are the minutes of an **Annual meeting** of Llangattock Community Council held online with Go to Meetings on **Tuesday 17th May 2022 at 7:00pm**

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A G E N D A

1. To elect the Chairman for the year 2022/2023
Cllr R Jones was nominated by Cllr G Jones. There were no other nominee or Councillors standing.
Proposed: Cllr G Jones
Seconded: Cllr A Williams
Resolved: the council unanimously voted Cllr R Jones as chair.

2. Chairman to sign acceptance.

3. To elect the Vice Chairman for the year 2022/2023.

Cllr T Jones stated his wish to be considered, there were no other nominations or Councillors standing.

Proposed: Cllr J Rees

Seconded: Cllr G Dobbs

Resolved: the council unanimously voted Cllr T Jones as the vice-chair.

4. Vice Chair to sign acceptance.

5. Apologies for absence.

Cllr A Stubbs

6. Declarations of interest changes.
There were no changes from the previous year.

7. To confirm the Standing Committees for 2022/2023
The 2021-2022 standing committees were confirmed as:
Community Committee
Planning and Environment
Central Services
Finance
HR

It was proposed that all the committees remain the same as the 21-22 year.

Proposed: Cllr T Jones

Seconded: Cllr G Dobbs

Resolved: this motion was passed.

8. To elect Councillors to Standing Committees.
Councillor G Jones stood down from the Community Committee. All other Councillors wished to stay within their current committees.
9. To elect Councillors to Outside Bodies.
 - Llangattock Community Hall Management Committee nominees x 2
Cllr R Jones & Cllr G Dobbs were appointed.
 - Llangattock Church of Wales Primary School Governors
Cllr A Williams was appointed.
 - One Voice Wales Area Committee
No specific councillor currently.
 - Five Councils Area Liaison Committee
Open to all Councillors
 - Llangattock Allotment Committee
Cllr G Dobbs and Cllr T Jones were appointed.
 - Other Committees
PACE – Cllr K Inglis
 - Powys Health Board – more information to be sought.
10. Risk Assessments and Policy review. (Including terms of reference for committees).
Cllr T Jones

The risk assessment was shared onscreen, and the changes were discussed. It was proposed that

Proposed: Cllr G Jones

Seconded: Cllr S Ady

Resolved: that the updated risk assessment be adopted

Terms of Reference for committees

Proposed: Cllr T Jones

Seconded: Cllr S Ady

Resolved: the terms of reference to remain the same for each of the standing committees with their respective delegations.

The policy review was noted.

11. Confirmation/review of asset register.

The asset register was shared, and it was proposed to accept the list and to send it to the insurance broker.

Proposed: Cllr T Jones

Seconded: Cllr G Jones

Resolved: the asset register was accepted and will be sent to the insurance broker.

12. Insurance Renewal renew of fidelity guarantee.

The insurance quotation was shared. It was proposed to pay the renewal at the renewal date in early June after receiving the new premium in response to the new asset register, if the new premium does not go above the budget heading of £2,000.00

Proposed: Cllr G Jones

Seconded: Cllr H Burns

Resolved: to pay the new premium once received if it falls within the budget allocated.

13. Appointment of internal auditor for the year 2022-2023.

The current internal auditor would be interesting in continuing with the role.

Proposed: Cllr S Ady

Seconded: Cllr K Inglis

Resolved: to retain the current internal auditor

14. Dates for Ordinary meetings for the coming year.

- No changes to the dates already in place:
 - Ordinary meeting – 3rd Tuesday of the month
 - Planning and environment - 1st Tuesday of the month
 - Community Committee – 2nd Tuesday of the month
 - Finance – quarterly
 - Central Services – 3rd Thursday of the month