



Llangattock Community Council

CYNGOR CYMUNED LLANGATWG

The following are the minutes of an ordinary meeting of Llangattock Community Council on **Tuesday 20th April 2021 at 7.00pm**. This meeting was held online.

Attendance:

Kay Bailey – Clerk
4 members of the public

Public Participation:

PCSO Billy Dunne did not attend.

A resident requested to speak to the council on the matter of the current Perk up the Park project. She presented five points for the Council to consider. Councillor thanked the resident and requested that the points be sent to all Councillors once emailed to the Clerk.

32/21	Apologies for absence	None
33/21	Members' declarations of interest	None
34/21	<p>Minutes of the Ordinary meeting of the 20th March 2021 at 7 pm & the Extraordinary meeting on the 26th March 2021 7pm (vote to accept) & matters arising from this meeting (for information only) March 20th Proposed to accept the minutes by Cllr G Jones and seconded by Cllr M Reynolds Resolved: to accept the minutes as true and accurate March 26th Proposed to accept the minutes by Cllr M Reynolds and seconded by Cllr G Jones Resolved: to accept the minutes as true and accurate</p> <p>Residents' letter relating to the legal challenge has been sent to Crickhowell</p> <p>Three quotes relating to accessibility quotes (paths) in partnership with Powys, it was noted that one quote for the glebe field had been accepted as part of the project.</p>	
35/21	<p>County Councillor's Report (For information Only) The County Councillor was not present, the report has been sent to all Councillors.</p> <p>Cllr T Jones – please give Jackie the Community Committee's thanks for item 6.</p>	
36/21	<p>Standing Committees (and their respective working parties) update & motions:</p> <p>Planning and Environment Committee (Cllr R Jones) 23rd March meeting, one application of note, which was the tree next to the toilets, they are awaiting a response. Cllr R Jones handed over to Cllr K Inglis to report of the working groups, he wished to express his thanks for the work being undertaken:</p> <p>Flooding: a quick update, there is a meeting of multi-agency officers being arranged in June for residents, being arranged by County Councillor Jackie Charlton. 26th meeting with Canal Trust regarding the work they do. Sandbags are confirmed sorted safely,</p>	



90 are available, CC Garden Design should receive our thanks for allowing us to store them.

Motion: For this Council to call a Climate Emergency (Cllr K Inglis)

Cllr K Inglis read the motion to the Council:

1. Join with other councils across Wales in declaring a Climate and Ecological Emergency.
2. Support the implementation of "Prosperity for All: A Low Carbon Wales" (March 2019) to make Powys County Council a net zero carbon local authority by 2030.
3. Monitor the PCC Cross-party working group and the Powys-wide multi-stakeholder group, through attendance of PACE meetings and other outside bodies as well as liaison with the Llangattock County Councillor.
4. Support PCC in its aim of pressuring Welsh Government and UK Government to provide the necessary support and resources to enable effective carbon reductions and transition to a green Powys economy.
5. LCC to commit to reducing the decline in biodiversity in its area and realise the importance of biodiversity conservation and enhancement for our community's health and wellbeing. (Under the Environment (Wales) Act 2016 all public bodies in Wales are required to maintain and enhance biodiversity when carrying out their responsibilities and in doing so promote the resilience of ecosystems.)
6. Work towards ensuring that sustainability is embedded in all that the Council undertakes and strengthen the villages resilience with respect to the impacts of anticipated climate changes and the risks this poses.

Working group is open for any members to join and work through the suggestions so far?

A resident requested to talk:

They wished to say it was an admirable plan, she supported it and would help were she could.

Cllr S Ady, wished to thank Cllr Inglis, she believed it dovetailed nicely with the work around the LCC Action Plan.

Cllr G Jones, thank you for the work, it dovetails with the general vision that the Council is developing, including all our assets.

Cllr Inglis wished to thank Cllr A Williams for her assistance. Cllr Williams mentioned her work the Renew Wales in relation to the church.

Proposed: Cllr H Burns

Seconded: Cllr G Jones

Resolved: Motion carried

Community Committee (Cllr T Jones)

The Chair handed over to Cllr T Jones for an update.

Slide show went out and Cllr K Inglis assisted with the noticeboard copy. Perk up the Park launch happened with an invitation to join the working group. A Facebook group was created, and a survey was created in conjunction with a resident who is a researcher and has experience of conducting surveys. Surveys were delivered by the volunteers to the village, huge effort.

To update on the resident's comments given at the beginning of the meeting, attempts were being made to form a Perk Up The Park steering group involving Councillors and residents but this



had not yet happened. *While some residents had expressed a desire that improvements be suspended until the steering group had been formed and plans developed, this had not been put to a vote.*

Cllr T Jones read out the mission statement to the Council which is:

To enhance the existing outdoor public space so that it is attractive, accessible, enjoyable and useful to people of all ages and abilities. To do this by inviting the community to design, create and care for a space which is sympathetic to the natural environment and which welcomes all parts of the community to play, exercise, socialise and relax.

Going forward there has been discussion about having short, medium, long term plans. The Clerk is arranging a meeting with the residents relating to the specific issues relating to the Shelters project.

Cllr T Jones felt it important to clarify the Terms of Engagement between the Council and the working group. Cllr T Jones shared a draft Memorandum of Understanding which could set out the terms of the invitation extended to the community, how we engage with residents and reassure them that if they offered their time and expertise, their ideas would be listened to while ensuring the Council was responsible for the final decision. Cllr T Jones read the MoU to the Full Council and invited discussion.

Cllr S Ady thought that the MoU was the correct way to progress this. She wanted to reiterate that the Council is also embryonic too, to the working group. She wanted the group, that is forming, to understand that the Council works to a budget and that working together is really important. If they could understand that then setting the budget for next year would be much easier.

Cllr A Williams thanked Cllr Ady regarding her comments. She would like the group to understand that the Council have responsibility for the Recreation Ground. The Council would listen to what they had to say but there was no guarantee that we would be able to carry it out. They may wish to do their own fundraising if they would like something expensive or large.

Cllr M Reynolds wanted to make sure that it was realised that the Council has the responsibility regarding health and safety. In terms of the equipment that is there, repairing etc.

Cllr K Inglis thanked Cllr T Jones for this document, it will be especially useful going forward. She wanted to ask what does "suspend activities" mean, as some projects like the Memorial Garden are already underway so there needs to be flexibility to be allowed to progress projects underway.

Cllr H Burns stated that she was at the meeting last night, the steering group is still being formed. Some of the points that were made earlier were made by a couple of people present and not everyone felt the way that was being stated, it was not a uniform opinion.

Cllr G Jones stated that she was there too, and she was concerned that, it should be made clear that the opinions given at the beginning of the meeting were not everyone's views.

Cllr M Reynolds thanked the two Councillors for qualifying what had occurred within the working group discussion last night.

Cllr T Jones confirmed to Cllr S Ady that a slideshow presented to the meeting of residents made clear that the Council has no money and that anything which they wanted done would have to be achieved through grant income. It is important to say that the lottery need to see that we are



listening to the whole of the community and people are involved, but there were a number of ways to achieve that. At the moment the Councillors and the residents have 1,000 ideas and we are only just starting to evaluate them. If we said stop all ongoing work right now that we would be six months down the line and we still would not have a plan because there is so much information to gather.

Cllr R Jones (Chair), would it be possible for the group forming to have a democratic vote when bringing items to the Council so that it is fully representative of the group? That might show that it has the will of the people onboard. We require the resident's points to be emailed to all to be able to discuss this in more depth.

He referred to the Clerk regarding the MoU, can a motion be passed with regards to this?

Motion confirmed as to accept the MoU and to pass this back to the working group/steering group that is forming, with the amendment for the financial request from

Proposed: Cllr M Reynold

Seconded: Cllr G Jones

Resolved: Unanimously approved. Cllr T Jones will take this back to the group of residents for comment.

Cllr T Jones continued regarding the survey. It is ongoing and will finish at the end of April, he would like the Council to publish the write up of the results as early as possible. The results would be sent to all so that all Councillors would have the information to be able to respond to any questions from the public.

Proposed: Cllr M Reynolds

Seconded: Cllr S Ady

Cllr H Burns discussed the litter and the bins in the recreation ground, she posited that more bins might help with situation. Can we buy more bins, can we get a grant for them? Can they be emptied more often, could we engage with the litter groups (such as Llangattock Litter pickers), or have tidy up parties?

Clerk clarified that the bins in the park belong to Powys and are emptied by Powys and that the Community Council do not currently have any general refuse bins or refuse collection contracts.

Cllr J Rees, having been involved in grants in projects, we need to make sure whatever we take on is serviceable for the Council in the future.

Cllr G Jones concurred with Cllr J Rees' point. She also spoke about litter monitors at Greenman who walk around with bin bags amongst the people.

Cllr G Dobbs, would Powys empty bins that we place in the park?

Cllr K Inglis, have we tried signage?

The Chair referred to the Clerk and requested that she contact Powys regarding having more bins, and to ask if they would empty them on our behalf if the Council bought more?

Finance Committee (Cllr S Ady & RFO)



15th April meeting was the last meeting, to give a quick overview as Chair:
Grant for the Litter Pickers which was received in February, which was delayed for the new financial year. They did not specify the amount that would like, it is to assist with a new van. Whilst finance discussed this, they had intended to refer to the Community Committee as they had joint control of this budget, however the applicant is keen to know the outcome so Cllr T Jones (Chair of the Community Committee) and Cllr S Ady (Chair of the Finance Committee) have brought this before Full Council.

A discussion regarding the item proceeded regarding the grant application and it was **proposed** by Cllr T Jones to give £500 (one third) of the community organisation and projects budget. This was **seconded** by Cllr K Inglis. The Council **resolved** unanimously to grant £500.00 to Llangattock Litter Pickers.

Cllr S Ady suggested that a closing deadline be placed on grants to assist the Council and groups in the community to focus. Cllr G Jones agreed with this idea, it would allow the applications would be looked at as a whole and for the Council to focus on their priorities for the year.

Cllr S Ady went on to confirm that a grant has been given to the Llangattock Village group for £500.00 as requested, to go towards the “ Light up Llangattock” project.

We have also received the insurance documentation from Came & Company and we will report their documentation

Audit paperwork has been received by the Welsh Audit Office, some keysdate deadlines for everyone to understand:

The End of Year accounts and the AGAR needs to be certified by the RFO signed by the 30th June. 1st September to be send to the Auditors or before.

Public inspection notice will need to be on the public noticeboards/online by the 6th August.

The RFO will circulate the documentation informally so that the Council can ask questions before the Full Council item.

Cllr S Ady spoke to the Council about the RFO having a debit/payment card, she would like there be a motion to allow for this to be voted on. The RFO has confirmed with the bank that the account the Council hold will allow them to have a card and they would also be able to place limits on the card.

Cllr T Jones supported this motion as recent

RFO Request for this Council to consider changing standing orders to allow the Clerk/RFO to hold a card (within prescribed limits) to allow her to order on websites/software that do not use invoicing.

Motion: Prepaid card for Clerk/RFO

Proposed: Cllr T Jones

Seconded: Cllr S Ady

Resolved: the council unanimously supported this motion.



RFO report

Payments to be signed off:

Kay Bailey	Clerk Salary	£777.00
A Braithwaite	Toilet Cleaning	£420.00
OTM	Grass Cutting	£202.50
Dorian Morgan	Welsh Translation	£140.00
HMRC <i>paid</i>	End of year Tax	£133.60
Survey Monkey <i>paid</i>	Software	£384.00
Viking	Floor cleaner	£21.90
Viking	General cleaner	£22.98
<i>Scribe</i>	<i>Software</i>	<i>£345.60</i>
<i>One Voice Wales</i>	<i>Membership</i>	<i>£164.00</i>

Proposed: Cllr M Reynolds

Seconded: Cllr R Jones

Resolved: Unanimously agreed to pay all the above payments/invoices.

Survey Monkey Software was discussed under Clerk delegated powers/urgent business over the Easter holidays. A payment of £384.00 was sent to the provider to allow (Community Committee noticeboard budget).

One Voice Wales membership – to be agreed (under 39/21)

Scribe – software – to be agreed, invoice received.

Grant (wellbeing/events) - £500 agreed by Finance. This item has already been motioned by Community Committee; Central Services will require input to the positioning sign off.

Litter Pickers grant – originally to be passed to Community Committee (join budget holders) but contact with the applicant and confirmation from community committee chair to bring this to full council.

Update on end of year.

The finance committee met on the 15th of April 7pm and we ran through the Scribe accounting system. The end of year reconciliation was presented (attached) and the AGAR was discussed. The Committee requested that once the AGAR was completed that the documents be sent to all Councillors, the accounts will be signed off and the AGAR signed in the May meeting (barring any unforeseen issues).

The internal auditor has sent a template for completing the AGAR, which is being worked through. She is ready to receive the paperwork before the May full meeting of the 18th.

End of year VAT to send totalling £945.84

Insurance pre-renewal.

Clerk/RFO will be investigating the insurance documents with a view to returning the corrected



	<p>information for the pre-renewal, Cllr S Ady 10:30am and the Clerk/RFO Wednesday 20th. Documents will be brought to main Council in May. If any Councillor would like to view the information in the insurance documents, please contact me.</p> <p>Central Services (Cllr M Reynolds) Meeting this Thursday, the main items to be looked at are quotes received such as zip wire maintenance and car park maintenance, we will also be looking at our budget heading on Thursday too, so that the Committee fully understand what they must work with.</p> <p>Cllr G Jones spoke to the Council regarding the response from the Planning Authority regarding the works requested from the tree inspection. They have responded that the work on the report may go ahead. We can take the limb off but not take the whole tree down. They state that we should go back to them if there is a suggested Health and Safety issue from the arborist.</p> <p>Cllr G Jones confirmed with Cllr M Reynolds that he is touring the assets this month, Cllr G Jones were join him.</p>
37/21	<p>LCC Vision and 5-year Strategy on the agenda for sign off (Cllr S Ady) Cllr Ady thanked the Councillors for their comments and input on the document so far. She ran through the items that she has updated, she appreciated that County Councillor Jackie Charlton is not here this evening and although she does not have input directly into the document the document is designed to link with the County Council.</p> <p>She has tried to look at it from the perspective of the residents and their surveys to inform us of what is important to them. She ran through a small change to the document, which now links directly with the Climate Change Emergency wording. The assets were also added to the vision and some of the wording in the pillars have changed. The priorities need to be discussed and she would like to have this signed off if possible.</p> <p>Cllr T Jones thinks the document is excellent, it will really be helpful to him with the work around Perk up the Park. He would like to motion to propose the sign off the document.</p> <p>The pillars were briefly discussed and agreed to go with the replacements suggested. Cllr J Rees seconded the proposal. The Council resolved to accept the document; it will be published online when ready.</p>
38/21	<p>Western Power Wayleave Documentation – permission to sign off Proposed: Cllr Kate Inglis Seconded: Cllr G Jones Resolved: Unanimously for the Clerk to sign the legal documentation.</p>
39/21	<p>One Voice Wales membership – discuss and vote Proposed: Cllr S Ady Seconded: Cllr M Reynolds Resolved: It was agreed unanimously to remain a member of One Voice Wales to be pay the subscription.</p>
40/21	<p>Correspondence (all forms): Social media report not produced this month due to technical difficulties (Cllr T Jones)</p> <p>25th March 2021, Welsh Government, Consultation on General Power of competence/wellbeing – NOW IN TECH NOTES - noted</p> <p>29th March Brecon Beacons National Parks – Enforcement letter – sent to all Councillors 31st March – noted</p>



	<p>It was confirmed that the enforcement case was closed as the sign was removed, and they have given</p> <p>Telephone call: resident request to use the recreation ground for ZUMBA class – DISCUSS and refer to Central Services (Thursday 22nd April)</p> <p>Cllr R Jones, would this be regular? The Clerk confirmed that it was and that she was potentially wanting to Cllr G Dobbs enquired regarding the insurance, which the Clerk</p> <p>Cllr M Reynolds queried the</p> <p>Email: to attend Brecon Beacons National Park session on 26th April 2021, midday on their management plan, does anyone else wish to attend?</p> <p>20th April – reminder email from SLCC regarding the virtual conference in May with One Voice Wales – Clerk requested permission to book, cost £54.00</p> <p>Proposed: Cllr A Williams Seconded: Cllr T Jones Resolved: for the Clerk to attend the conference and to spend £54.00 from the training budget.</p>
41/21	<p>Outside Bodies & Other groups update</p> <p>Motion: PACE group (Powys Action for Climate Emergency) consider adding our name (LCC) in support of a letter they are sending to Powys County Council. (paperwork sent to the Committee) (Cllr K Inglis)</p> <p>Cllr K Inglis introduced the motion and proposed that it be accepted. This was seconded by Cllr G Jones. Resolved, for the Clerk to send a letter to add the Council's name as a support.</p>
42/21	<p>Date of next ordinary meeting to be 18th May 2021 7pm</p> <p>Annual Meeting to be set for the 17th May 2021 7pm</p>